

HARRISMARTIN CONFERENCE REGISTRATION FORM

4 WAYS TO REGISTER:

Phone:
(800) 496-4319

Online:
www.harrismartin.com

Mail:
See address below
By Email:
conferences@harrismartin.com

Individual Registration (Single-Day Event): _____

Individual Registration (Half-Day Event): _____

Please use a separate Registration Form for each person attending. Registrations will be confirmed within 24 hours via e-mail; please provide e-mail address below.

Conference/Date: _____

Name (please print) _____ Title _____

Firm/Company _____

Street _____

City _____ State _____ Zip _____

Phone _____ Fax _____ Amount Paid _____

Email _____

Check enclosed (Payable to HarrisMartin Publishing)

Credit Card: Visa MasterCard Amex Discover

Card # _____ Exp Date _____

Name on Card _____

Signature _____

IMPORTANT!

States requested for CLE credit:

All payment must be received by the start of the conference.

Registration cannot be confirmed until payment is received; however, on-site registrations will be accepted.

HOTEL RESERVATIONS

See www.harrismartin.com for the most up-to-date hotel information for this live CLE event.

REGISTRATION FEES

Registration fees include admission to all sessions, all course materials for full day events. Breakfast, refreshment breaks, lunch, and networking cocktail receptions are available at certain CLE events as well. See www.harrismartin.com for the full agenda to determine what food and beverage options are available for the event you wish to attend.

CANCELLATION POLICY

Registrants who provide notice of cancellation before **one month prior to the conference** will receive a full refund. Those canceling after **one month prior to the conference**, and up to **one week prior to the conference** will receive a credit, minus a \$100 administration fee, toward a future HarrisMartin Publishing conference or publication. Cancellations received after **one week prior to the conference** and up to **48 hours prior to the conference** are subject to a 50 percent administrative fee.

The balance may be applied as a credit toward a future conference or publication subscription. Registrants who cancel after **48 hours prior to the conference** and registrants who have paid for the conference but do not attend without giving prior notice of cancellation forfeit a refund or credit. All credits must be used within 12 months of the date they are issued. *Note: Substitutions may be made at any time.*

VIDEO AND AUDIO RECORDING POLICY

HarrisMartin maintains a strict video and/or audio taping policy at its CLE events. All taping, through any means (including computers, cell phones and other handheld devices), is strictly prohibited, unless you have obtained the express written permission from HarrisMartin, the conference co-chairs and conference faculty prior to the event. Any attendee who is found to be taping a CLE event in violation of this policy will be removed from the event. Under no circumstances will a refund be available to those who have been found in violation of this policy and subsequently removed from the CLE Event. If you have questions regarding this policy, or would like to

request the use of an audio and/or video recording device at a specific event, please contact HarrisMartin's Conference Department at (800) 496-4319.

CLE CREDITS

Application is being made for an estimated 6-7 credit hours for full-day events and 3-4 hours for half-day events to CLE states as requested by attendees. Approvals are posted by state on our Web site, www.harrismartin.com, as they are received. If you require CLE credits from more than one state please let us know before the conference. This will guarantee that you will receive those credits. If we do not receive a notice we cannot ensure you those extra credits. *Times, topics and speakers are subject to change. For the most up-to-the-minute conference information, please visit www.harrismartin.com.*

CONFERENCE REGISTRATION FORM

 HARRISMARTIN

Return this registration form with your payment to:

P.O. Box 10, Haddonfield, NJ 08033. Or, Call: 800-496-4319 Email: conferences@harrismartin.com • Online: www.harrismartin.com